

**STATE OF NORTH DAKOTA  
DEPARTMENT OF VETERANS AFFAIRS  
DEPARTMENT POLICIES**

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**SUBJECT:** Hardship Assistance Grant - Cancellation

**POLICY NO:**  
404

**DISTRIBUTION:** Department Personnel  
Veteran Service Officers

**EFFECTIVE:**  
ACOVA Mtg  
2/8/2024

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- 1) Commissioner or Authorized Representative has the discretion to cancel all or a portion of a grant due to reasons such as;
  - a. Inactivity
    - i. NDDVA shall contact grant recipient or the VSO of grant recipient after a period of 60 days inactivity by one of the following,
      1. Telephone
      2. Email
      3. Mail
      4. In person (office visit)
    - ii. All contacts and attempts to contact must be documented in the recipient's grant file.
    - iii. Grants will be cancelled after 90 days of inactivity. Denture Grants will be cancelled after 180 days of inactivity.
    - iv. One extension of 60 days is authorized in cases of vendor availability.
  - b. Request of recipient or VSO
  - c. Violation of policy 403
  - d. Hospitalization for more than 30 days.
  - e. Incarceration for more than 30 days.
  - f. Death