STATE OF NORTH DAKOTA DEPARTMENT OF VETERANS AFFAIRS DEPARTMENT POLICIES

SUBJECT: IMPACT Hardship Assistance Grant

POLICY NO: 640

DISTRIBUTION: Department Personnel Veteran Service Officers

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09/15/2023

1) <u>Defined</u>: Immediate need grants that are not covered by other sources.

2) Funding limit: Up to \$5,000 per applicant

3) Interval of grant: Once-in-a-lifetime

4) <u>Covered procedures</u>: The fund will be disbursed at the discretion of the Commissioner.

5) Guidelines.

- a. Must be for an immediate need such as unexpected or emergency expenses which would create an undue hardship or payment of living expenses that are past due because of extenuating circumstances.
- b. Requests for assistance from other community partners/organizations must be attempted first and documented.
- c. Documentation for disapprovals from community partners/organizations is required and must provide reasons for their decision.
- d. Documentation/estimates must be provided with vendor contact information.
- e. Funds will not be used to pay child support.