

**STATE OF NORTH DAKOTA
DEPARTMENT OF VETERANS AFFAIRS
DEPARTMENT POLICIES**

SUBJECT: Housing Assistance Program Grant- Applications

POLICY NO:
901

DISTRIBUTION: Department Personnel
Veteran Service Officers

EFFECTIVE:
ACOVA Mtg
11/15/2025

PAGE NO:
1 of 1

- 1) Applications SFN54410 and SFN62010 must be completed, dated, and signed with Veterans' Service Officer (VSO) or authorizing authority section completed.
- 2) Applications must be submitted with required and supporting documentation from the most recent twelve (12) month period.
 - a. Income and Assets:
 - i. Cash Asset Verification Form SFN58539 or three (3) months of most recent bank statements.
 - ii. Last 60 days of payroll checks, stubs, or payroll statements.
 - iii. Award letters demonstrating other income, if applicable, e.g., VA Benefits or Social Security Benefits; and
 - iv. Copy of first page of Internal Revenue Service (IRS) Form 1040 or, if applicant did not file taxes for the most recent tax year, a statement on application SFN54410 stating such; and,
 - v. Must be signed by applicant.
 - b. Residency. Applicant must provide copies of the following:
 - i. ND Drivers' License or ID card showing address or other government issued identification and signed statement declaring the applicant resides in North Dakota with the intent of establishing permanent residency.
 - ii. Bank statement or monthly expense bill verifying applicant's North Dakota residential address such as:
 1. Utility bill
 2. Phone bill
 3. Cable bill
 4. 9-1-1 address letter
 - c. Veteran's status. Applicant must provide copies of the following:
 - i. DD Form 214, showing character of service; or,
 - ii. Military orders showing the applicant qualifies as a Veteran under N.D.C.C. § 37-14-01.1.; or,
 - iii. VA benefit verification letter showing service-connected disability rating.
 - d. Unremarried surviving spouse. (if applicable) additional documentation required copies of the following:
 - i. Marriage certificate.
 - ii. Proof of veteran death, such as
 1. Death Certificate
 2. DD form 1300
 3. VA Dependency Indemnity Compensation letter
 - e. Spouse. (if applicable) additional documentation required. Copy of:
 - i. Marriage certificate