

**STATE OF NORTH DAKOTA
DEPARTMENT OF VETERANS AFFAIRS
DEPARTMENT POLICIES**

SUBJECT: Housing Assistance Program Grant - Cancellation

POLICY NO:
904

DISTRIBUTION: Department Personnel
Veteran Service Officers

EFFECTIVE:
ACOVA Mtg
11/15/2025

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- 1) Commissioner or Authorized Representative has the discretion to cancel all or a portion of a grant due to reasons such as:
 - a. Inactivity
 - i. NDDVA shall contact grant recipient or the VSO of grant recipient after a period of 60 days inactivity by one of the following,
 1. Telephone
 2. Email
 3. Mail
 4. In person (office visit)
 - ii. All contacts and attempts to contact must be documented in the recipient's grant file.
 - iii. Grants will be cancelled after 90 days of inactivity.
 - iv. One extension of 60 days is authorized in cases of vendor availability.
 - b. Request of recipient or VSO.
 - c. Violation of policy 903.
 - d. Hospitalization for more than 30 days.
 - e. Incarceration for more than 30 days.
 - f. Death.