

# NORTH DAKOTA STATE APPROVING AGENCY

North Dakota Department of Veterans Affairs


# AGENDA

- ▶ Role of the State Approving Agency
  - ▶ Apprenticeship
  - ▶ On the Job Training(OJT)
  - ▶ Promoting the GI Bill®
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- Several white lines of varying lengths and slopes are positioned in the bottom right corner of the slide, creating a modern, abstract graphic element.


# STATE APPROVING AGENCY

- ▶ The North Dakota State Approving Agency falls under the ND Department of Veterans Affairs
  - ▶ Moved to NDDVA from the ND University System
  - ▶ Every state has an Approving authority to approve or disapprove programs of education
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# STATE APPROVING AGENCY

- ▶ Approval of programs of study that lead to an educational objective
    - ▶ Institutes of Higher Learning(IHL)
    - ▶ Non-College Degree Schools(NCD)
    - ▶ Licensing and Certification Testing
    - ▶ Apprenticeship and On the Job Training(OJT)
- 
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# WHAT CANNOT BE APPROVED

- ▶ Any program that does not lead to an vocational objective as determined by the SAA
  - ▶ Programs that are considered AVOCATIONAL such as classes seeking to further interest in a particular hobby
  - ▶ Continuing Education classes or programs
  - ▶ Part 61 Flight training
- 
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# APPRENTICESHIP

- ▶ What is required ?
  - ▶ Must be veteran on staff with company
  - ▶ Training must be entry level
  - ▶ Wages have to be set salary and cannot be commission based
  - ▶ Periodic wage increases are required
  - ▶ Direct Supervision of trainee is required
  - ▶ Must be full-time training and not less than 30 hours a week

# APPRENTICESHIP

- ▶ Requirements continued
  - ▶ Trainee must maintain monthly work records
  - ▶ Approval can be retroactive for one year
  - ▶ Annual reviews may be conducted to assure compliance
  - ▶ Apprenticeships are between 2-4 years in length
  - ▶ Many Apprenticeships will be registered with the Department of Labor

# APPRENTICESHIP


- ▶ Examples of Apprenticeships in ND
  - ▶ 4 year Gunsmithing in Bismarck
  - ▶ Union Electrical and Sheetmetal workers
  - ▶ Non-Union plumbing company
  - ▶ High Line worker
  - ▶ Carpentry and Masonry




# ON THE JOB TRAINING(OJT)

- ▶ What is the difference between Apprenticeships and OJTs?
  - ▶ OJTs are shorter in length then Apprenticeships
  - ▶ OJTs are between 6 months and 2 years
  - ▶ Many OJTs are not registered with Department of Labor Apprenticeship program


# ON THE JOB TRAINING(OJT)

- ▶ Examples of On the Job Training in ND
    - ▶ Sheriffs office or city police department
    - ▶ Instrument Repair
    - ▶ Heating, Ventilation, Air Conditioning
    - ▶ Shop Technician
    - ▶ Assistant Management or Management Positions
    - ▶ Government workers
- 
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# APPLICATION PROCESS

- ▶ Business would submit application to ND State Approving Agency
  - ▶ My office would assist the business in developing a training plan
    - ▶ Task listing
    - ▶ Number of hours for each task
    - ▶ Determine the length training
  - ▶ Site visit would be conducted
  - ▶ Approval would be sent to the VA
- 
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**TRAINING AGREEMENT FOR APPRENTICESHIP AND OTHER ON-THE-JOB TRAINING PROGRAMS**  
(Title 38 U.S.C. 3677 and 3687)**PART I - GENERAL INFORMATION**

1. NAME AND ADDRESS OF ESTABLISHMENT ENTERING INTO TRAINING AGREEMENT <i>(Include e-mail address)</i>			2. NAME AND ADDRESS OF TRAINEE ENTERING INTO TRAINING AGREEMENT		
<div></div>			<div></div>		
3. TRAINEE'S SOCIAL SECURITY NUMBER	4. TRAINEE'S VA FILE NUMBER	5. DATE OF BIRTH	6. TRAINEE'S JOB TITLE OR TRADE		
<div></div>	<div></div>	<div></div>	<div></div>		
7. LENGTH OF PROGRAM	8. CREDIT FOR PREVIOUS TRAINING/EXPERIENCE		9. LENGTH OF TIME REMAINING TO BE COMPLETED		
<div></div>	<div></div>		<div></div>		
10. DATE TRAINING BEGINS	11. LENGTH OF PROBATIONARY PERIOD	<b>FOR VA USE ONLY</b> 		12. FACILITY CODE	13. DOT CODE
<div></div>	<div></div>			<div></div>	<div></div>

**PART II - TRAINING AGREEMENT**

14. SPECIFIC QUALIFICATIONS FOR TRAINEES	15. NUMBER OF TRAINEES PER INSTRUCTOR OR NUMBER OF APPRENTICES TO JOURNEY WORKERS <i>(Ratio)</i>
<div></div>	<div></div>

**16. WAGE PROGRESSION TOWARD THE JOURNEYWORKER WAGE**

NOTE: Trainees who receive credit for previous experience shall be paid the wage rate of the period to which such credit advances them.

A. PERIOD	B. NUMBER OF MONTHS	C. WAGE LEVEL	A. PERIOD	B. NUMBER OF MONTHS	C. WAGE LEVEL
1ST	<div></div>	\$ <div></div> PER <div></div>	6TH	<div></div>	\$ <div></div> PER <div></div>
2ND	<div></div>	\$ <div></div> PER <div></div>	7TH	<div></div>	\$ <div></div> PER <div></div>
3RD	<div></div>	\$ <div></div> PER <div></div>	8TH	<div></div>	\$ <div></div> PER <div></div>
4TH	<div></div>	\$ <div></div> PER <div></div>	9TH	<div></div>	\$ <div></div> PER <div></div>
5TH	<div></div>	\$ <div></div> PER <div></div>	10TH	<div></div>	\$ <div></div> PER <div></div>

D. PRESENT FULLY TRAINED WAGE RATE OR JOURNEYWORKER WAGE RATE

## D. PRESENT FULLY TRAINED WAGE RATE OR JOURNEYWORKER WAGE RATE

\$

PER

17A. WORK PROCESSES IN WHICH TRAINEE WILL RECEIVE INSTRUCTION OR WILL BE TRAINED  
 (List the various operations or tasks to be learned with a brief narrative description and the length of time devoted to each. If additional space is required, please continue on a separate sheet)

17B. NUMBER OF HOURS OF TRAINING

TOTAL

18A. COURSE CURRICULUM UNITS, OR TRAINING OUTSIDE THE JOB NECESSARY  
 FOR THIS TRADE (If required)

18B. LOCATION OF RELATED TRAINING/INSTRUCTION

The Establishment and the Trainee enter into this agreement in conformity with the Training Standards shown on the reverse side of this form which have been approved by the Department of Veterans Affairs. Carefully read these standards before signing below.

19. SIGNATURE OF TRAINEE

20. SIGNATURE AND TITLE OF ESTABLISHMENT DESIGNEE

**The signing of this agreement binds the parties to compliance with the Agreement and Training/Apprenticeship Standards.**

# EX/ TRAINING PLAN-HIGHWAY PATROL

**Occupational Title:** Highway Patrol Trooper

**DOT Code:** 375.263-018

**Job Description:**

**Program Type:** OJT

**Program Length:** 24 Month

**Related Instructions:**

<b>Task Area(s)</b>	1. Regular Patrol Technique	(500 hours)
	2. Accident Investigation	(500 hours)
	3. Motor Carrier Enforcement	(200 hours)
	4. Public Education	(300 hours)
	5. EVOC	(300 hours)
	6. DUI and Drug Apprehension	(500 hours)
	7. EMT	(300 hours)
	8. Court/Criminal Procedures	(500 hours)
	9. Special Assignments	(500 hours)
	10. Administration/Maintenance	(400 hours)

# APPLICATION PROCESS

- ▶ What does the veteran need to do?
  - ▶ Veteran would Apply for the benefit the same way they would apply to go to college
  - ▶ Application can be made at VETS.gov (Recommended)
  - ▶ Submit paper application 22-1990 for veteran
  - ▶ Submit 22-1990e for eligible dependent

- ▶ AA APPRAISALS INC
- ▶ ABU TRAILERS INC
- ▶ ASC CONSTRUCTION EQUIPMENT
- ▶ BASIN ELECTRIC POWER COOPERATIVE
- ▶ BERGSTROM ELECTRIC INC
- ▶ BISMARCK AREA CARPENTERS JATC
- ▶ BISMARCK POLICE DEPARTMENT
- ▶ BURLEIGH COUNTY
- ▶ BURLINGTON NORTHERN SANTA FE RAILWAY
- ▶ BURLINGTON NORTHERN SANTA FE RAILWAY - MANDAN
- ▶ BURLINGTON NORTHERN SANTA FE RAILWAY MINOT
- ▶ BUTLER MACHINERY
- ▶ CASS COUNTY ELECTRIC COOPERATIVE
- ▶ CMV ELECTRIC TELECOM
- ▶ DAKOTAS AND WESTERN MN AREAWIDE ELECTRICAL JATC
- ▶ DEPARTMENT OF VETERANS AFFAIRS VA REGIONAL OFFICE
- ▶ DOUBLE H GUN SHOP
- ▶ DROLIC ELECTRIC
- ▶ FAA BISMARCK TOWER
- ▶ FAA FARGO SYSTEM SUPPORT CENTER
- ▶ FAA FARGO TOWER TRACON
- ▶ FAA GRAND FORKS INTERNATIONAL AIRPORT
- ▶ FAA GRAND FORKS SYSTEM SUPPORT CENTER
- ▶ FAA - NORTHWEST DAKOTA SYSTEM SUPPORT CENTER (FEDERAL)
- ▶ FARGO GRAND FORKS SHEET METAL WORKERS JATC
- ▶ FARGO POLICE DEPARTMENT
- ▶ FEININGER ELECTRIC SERVICE

- ▶ FLEX LEASING POWER & SERVICE LLC
- ▶ FUSION AUTOMATION INC
- ▶ GARON CONSTRUCTION
- ▶ GENERAL EQUIPMENT SUPPLIES INC
- ▶ GM ELECTRIC INC
- ▶ GRANT'S MECHANICAL INC
- ▶ GROTEBERG ELECTRIC INC
- ▶ HARVEY AND KAY'S INSTRUMENT REPAIR
- ▶ HEAT AND FROST INSULATORS # 133
- ▶ HIGHER POWER LLC
- ▶ HILAND PARTNERS BADLANDS GAS PLANT
- ▶ HOPE ELECTRIC INC
- ▶ HOUSTON ENGINEERING INC
- ▶ INDUSTRIAL EQUIPMENT SALES SERVICE
- ▶ J D ELECTRIC
- ▶ JDP ELECTRIC INC
- ▶ LAKOTA MUNICIPAL UTILITIES
- ▶ LANEY'S INC.
- ▶ MANNING MECHANICAL INC
- ▶ MCKENZIE COUNTY SHERIFF
- ▶ MCLEAN COUNTY SHERIFFS DEPARTMENT
- ▶ MINNKOTA POWER COOPERATIVE
- ▶ MINNKOTA POWER COOPERATIVE INC

# LIST OF APPROVED FACILITIES



- ▶ MINOT PLUMBING AND HEATING
- ▶ MINOT POLICE DEPARTMENT
- ▶ MONTANA DAKOTA UTILITIES CO
- ▶ MOR-GRAN-SOU ELECTRIC COOP
- ▶ MORTON COUNTY SHERIFFS DEPARTMENT
- ▶ ND DEPARTMENT OF CORRECTIONS REHABILITATION
- ▶ NEW TOWN POLICE DEPARTMENT
- ▶ NORTH DAKOTA ASSOCIATION OF RURAL ELECTRIC COOPERATIVES
- ▶ NORTH DAKOTA STATE HIGHWAY PATROL
- ▶ NORTHERN PLAINS PLUMBING AND HEATING INC
- ▶ QUAM PETROLEUM SERVICE INC
- ▶ RANDYS ELECTRIC
- ▶ RBB ELECTRIC INC
- ▶ RIOS CONSTRUCTION INC
- ▶ RM HOEFS ASSOC
- ▶ SAX ELECTRIC
- ▶ SCHLUMBERGER INC
- ▶ SIMPLEX GRINNELL

- ▶ SOCIAL SECURITY ADMINISTRATION-BISMARK
- ▶ SOCIAL SECURITY ADMINISTRATION-FARGO
- ▶ SOCIAL SECURITY ADMINISTRATION-GRAND FORKS
- ▶ STARK COUNTY SOCIAL SERVICES
- ▶ SUPERIOR PLUMBING LLC
- ▶ TESORO PETROLEUM
- ▶ TROY'S REPAIR
- ▶ UA LOCAL UNION 300 OF ND EASTERN SD JATC
- ▶ UNITED STATES ARMY CORPS OF ENGINEERS
- ▶ UNITED TRIBES TECHNICAL COLLEGE
- ▶ UPS WILLISTON CENTER NDWIL
- ▶ US CUSTOMS BORDER PROTECTION NORTH DAKOTA AB
- ▶ US IMMIGRATION AND CUSTOMS ENFORCEMENT - GRAND FORKS
- ▶ US MARSHALS SERVICE
- ▶ WARD COUNTY SHERIFFS DEPARTMENT
- ▶ WESTERN AREA POWER ADMINISTRATION
- ▶ YRC FREIGHT-BISMARCK
- ▶ YRC FREIGHT-FARGO
- ▶ YRC FREIGHT-MINOT


# LIST OF APPROVED FACILITIES



**“Oh, you hate your job?  
Why didn't you say so?  
There's a support group for  
that. It's called EVERYBODY,  
and they meet at the bar.”  
(Drew Carey)**

WORKPLACE HUMOR

# OUTREACH

- ▶ State Approving Agencies have a duty and an obligation to promote and protect the GI Bill®
  - ▶ I am more than happy to speak to veterans, eligible dependents, school administrators or others about the various aspects of the GI Bill® or the approval process
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# AMERICORPS VISTA

- ▶ Two VISTA positions
  - ▶ ND Military Education Credit Research
    - ▶ Jonas Beymer
  - ▶ ND Campus Veteran Outreach Development
    - ▶ Jeri Vaudrin

ANY QUESTIONS?

