

**STATE OF NORTH DAKOTA
DEPARTMENT OF VETERANS AFFAIRS
DEPARTMENT POLICIES**

SUBJECT: Hardship Assistance Grant - Applications		POLICY NO: 401
DISTRIBUTION:	Department Personnel Veteran Service Officers	EFFECTIVE: ACOVA Mtg 11/19/2021
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- 1) The application SFN54410 must be completed, dated, and signed with Veterans' Service Officer (VSO) or authorizing authority section completed.
- 2) Applications must be submitted with required and supporting documentation from the most recent twelve (12) month period.
 - a. Income and Assets:
 - i. Cash Asset Verification Form SFN58539 or three (3) months of most recent bank statements.
 - ii. Last 60 days of payroll checks, stubs, or payroll statements.
 - iii. Award letters demonstrating other income, if applicable, e.g., VA Benefits or Social Security Benefits; and
 - iv. Copy of first page of Internal Revenue Service (IRS) Form 1040 or, if applicant did not file taxes for the most recent tax year, a statement on application SFN54410 stating such; and,
 - v. Must be signed by applicant.
 - b. Residency. Applicant must provide copies of the following:
 - i. ND Drivers' License or ID card showing address or other government issued identification and signed statement declaring the applicant has resided in ND for 12 consecutive months with the intent of establishing permanent residency and
 - ii. Bank statement or monthly expense bill verifying applicant's North Dakota residential address for a period of one (1) year directly preceding date of application, such as:
 1. Utility bill
 2. Phone bill
 3. Cable bill
 4. 9-1-1 address letter
 - c. Veteran's status. Applicant must provide copies of the following:
 - i. DD Form 214 or DD Form 215, if applicable, showing character of service; or,
 - ii. Military orders showing the applicant qualifies as a Veteran under N.D.C.C. § 37-14-01.1.; or,
 - iii. VA benefit verification letter showing service-connected disability rating.
 - d. Unremarried surviving spouse. (if applicable) additional documentation required copies of the following:
 - i. Marriage certificate.
 - ii. Proof of veteran death, such as
 1. Death Certificate
 2. DD form 1300
 3. VA Dependency Indemnity Compensation letter
 - e. Spouse. (if applicable) additional documentation required. Copy of:
 - i. Marriage certificate