

**STATE OF NORTH DAKOTA  
DEPARTMENT OF VETERANS AFFAIRS  
DEPARTMENT POLICIES**

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**SUBJECT:** Hardship Assistance Grant - Cancellation

**POLICY NO:**  
404

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**DISTRIBUTION:** Department Personnel  
Veteran Service Officers

**EFFECTIVE:**  
ACOVA Mtg  
5/24/2019

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- 1) Commissioner or Authorized Representative has the discretion to cancel all or a portion of a grant due to reasons such as;
  - a. Inactivity
    - i. NDDVA shall contact grant recipient or the VSO of grant recipient after a period of 60 days inactivity by one of the following,
      1. Telephone
      2. Email
      3. Mail
      4. In person (office visit)
    - ii. All contacts and attempts to contact must be documented in the recipient's grant file.
  - b. Request of recipient or VSO
  - c. Violation of policy 403
  - d. Hospitalization
  - e. Incarceration
  - f. Death