

**NORTH DAKOTA**  
**COMMEMORATIVE MEMORIAL COIN**  
**Policies and Procedures**

**1. Coin conferred upon family at funeral honors**

As per NDCC 37-18-15 (1) the North Dakota Department of Veterans Affairs (NDDVA) shall create and confer a commemorative memorial coin upon a family member of a deceased North Dakota veteran during military funeral honors.

a. NDDVA will;

- i. maintain a sufficient supply of Commemorative Memorial Coins at its central office in Fargo ND,
- ii. provide a sufficient supply to all ND Funeral Directors as determine necessary to support at least 6 months military funeral honors,
- iii. maintain documentation of number of coins provided to each ND Funeral Director and,
- iv. provide replacement coins to ND Funeral Director based on receipt of copy of completed VA Form 27-2008.
  1. NDDVA will replace coins after sufficient number of VA Form 27-2008 have been submitted.
    - i. Single coins will not be replaced upon receipt of VA Form 27-2008
    - ii. Multiple coins will be replaced when 50% of a ND Funeral Directors supply has been depleted

b. ND Funeral Directors will;

- i. approximate the number of coins needed for at least a 6-month supply of coins,
- ii. accept and safe-guard initial 6-month supply of coins,
- iii. provide one ND Commemorative Memorial Coin to the leader of the Funeral Honor Detail charged with providing the Funeral Honors and presenting the US Flag to the eligible family members as per NDCC 37-18-15 and,
- iv. provide to NDDVA a copy of the completed VA Form 27-2008 (APPLICATION FOR UNITED STATES FLAG FOR BURIAL PURPOSES) used by Funeral Director to obtain US Flag for burial.
  1. Copy of completed VA Form 27-2008 can be supplied to NDDVA by...
    - a. Fax to 701-239-7166 (fax cover letter showing name and address of ND Funeral Director) or,
    - b. Mail to NDDVA / 4201 38<sup>th</sup> Street SW #102 / Fargo ND 58104-7535

- c. Funeral Honor Detail will;
  - i. receive one ND Commemorative Memorial Coin from Funeral Director,
  - ii. immediately following US Flag presentation and salute, a separate funeral honor detail member (preferably not same person presenting flag. Preferably member of honor guard detail from veteran service organization) shall;
    - 1. confer one ND Commemorative Memorial Coin upon the family member who received the US Flag as per NDCC 37-18-15 and
    - 2. make statement of North Dakota's gratitude for the veteran's selfless service such as,
      - a. ***"This coin is presented on behalf of a grateful state as a token of appreciation for your loved one's honorable and faithful service"*** or,
      - b. Statement in presenter's own words showing North Dakota's gratitude
  - iii. not provide additional coins to family, only one coin may be conferred upon the family.
  - iv. refer all requests for additional coins to Funeral Director or NDDVA.

## **2. Purchase of Commemorative Memorial Coin**

As per NDCC 37-18-15 (2) a family member of a deceased North Dakota veteran may purchase a commemorative memorial coin from the department of veterans' affairs at a cost determined by the department.

- a. NDDVA's will;
  - i. provide ND Funeral Directors, VSO's, Funeral Honor Details, ND Funeral Honor coordinator with (SFN 61442) coin order forms,
  - ii. only accept purchase requests made directly to the ND Department of Veterans Affairs,
    - 1. Mail in request
    - 2. Online purchase-not available
  - iii. set purchase price and other coin order costs,
    - 1. \$10.00 per coin
    - 2. no tax
  - iv. set accepted methods of payment for coins,
    - 1. Check: Checks must be made out to ND Department of Veterans Affairs or NDDVA
    - 2. Online payment-not available
    - 3. Cash cannot be accepted
    - 4. Credit cards cannot be accepted

August 2018

- b. ND Funeral Directors will;
  - i. refer request for coin purchases directly to NDDVA,
  - ii. provide coin order forms (SFN 61442) to those requesting coins and,
  - iii. not accept money for coins.
  
- c. ND Funeral Honor Detail will;
  - i. refer request for coin purchase directly to Funeral Directors, VSOs', or NDDVA,
  - ii. provide coin order forms (SFN 61442) to those requesting coins (if available) and,
  - iii. not accept money for coins.
  
- d. ND County and Tribal Veteran Service Officers will;
  - i. refer all request for coin purchases directly to NDDVA,
  - ii. provide coin order forms (SFN 61442) to those requesting coins,
  - iii. assist family members in completing and/or submitting order form (SFN61442) to the NDDVA's and,
  - iv. not accept money for coins.

**Sixty-fifth Legislative Assembly of North Dakota  
In Regular Session Commencing Tuesday, January 3, 2017**

SENATE BILL NO. 2183

(Senators Sorvaag, Campbell, Dever)

(Representatives M. Johnson, Kading, Kasper)

AN ACT to create and enact a new section to chapter 37-18 of the North Dakota Century Code, relating to the conferment of a veterans commemorative memorial coin; to provide a statement of legislative intent; and to provide for retroactive application.

**BE IT ENACTED BY THE LEGISLATIVE ASSEMBLY OF NORTH DAKOTA:**

**SECTION 1.** A new section to chapter 37-18 of the North Dakota Century Code is created and enacted as follows:

**Commemorative memorial coin - Eligibility.**

1. The department of veterans' affairs shall create and confer a commemorative memorial coin upon a family member of a deceased North Dakota veteran during military funeral honors for that veteran if the deceased veteran:
  - a. Served on active duty, in the national guard, or in the selected reserve and departed the armed forces or national guard under conditions other than dishonorable;
  - b. Completed at least one term of enlistment or period of initial obligated service in the selected reserve and departed under conditions other than dishonorable or was discharged from the selected reserve due to a disability incurred or aggravated in the line of duty;
  - c. Died while serving on active duty, in the national guard, or in the selected reserve; or
  - d. Was a member of the commissioned officer corps of the public health service, the national oceanic and atmospheric administration, or a civilian or contractual group of individuals given active duty service determinations and considered a veteran under Public Law No. 95-202.
2. A family member of a deceased North Dakota veteran may purchase a commemorative memorial coin from the department of veterans' affairs at a cost determined by the department.
3. As used in this section:
  - a. "Family member" means a spouse, parent, child, or other individual related by blood.
  - b. "North Dakota veteran" means an individual who meets the requirements of subsection 1 and who was a resident of North Dakota during any period of the individual's life.
4. Under section 37 - 18 - 12, the department may expend any gifts, grants, or donations received for the creation and conferment of commemorative memorial coins.

**SECTION 2. LEGISLATIVE INTENT - COMMEMORATIVE MEMORIAL COINS.** It is the intent of the sixty-fifth legislative assembly that the administrative committee on veterans' affairs consider providing funding from the veterans' postwar trust fund to the department of veterans' affairs for the purpose of funding at least four thousand commemorative memorial coins for the biennium beginning July 1, 2017, and ending June 30, 2019.

**SECTION 3. RETROACTIVE APPLICATION.** Subsection 2 of Section 1 of this Act applies to all family members of a deceased North Dakota veteran, regardless of the date of death of the veteran.